

# Electra Independent School District

## BOARD OF TRUSTEES

REGULAR MEETING

6:00 PM

December 16, 2019

The Board of Trustees of the Electra Independent School District met in Regular Session Monday, December 16, 2019 beginning at 6:00 pm in the Board Room of the Administration Building, 400 E Roosevelt Street, Electra, Texas with Marty McCain, President presiding.

### BOARD MEMBERS PRESENT:

Marty McCain, President

Veronica Kimbro, Member

Shane Robey, Member

Ben Segler, Secretary

Sherie Rondeau, Member

Joe Grace, Member (arrived 6:17 pm)

### ABSENT:

Kayla Swenson, Vice President

### SCHOOL OFFICIALS PRESENT:

Ted West, Superintendent

Jim Russell, JR/HS Principal

Laura Lee Brock, Business Manager

Steven Wallace, Elementary Principal

### OTHERS PRESENT:

David Parkman, CPA, Auditor with Edgin, Parkman, Fleming & Fleming

Duane Easter

Ryan Quillen, Athletic Director

Elementary staff – Stormi Bryant, Lacey Coker, Laura Hill, Misty Hackley, Marsha Frazier, Diane Hornbeck, Alexis McDonald, Leslie Rondeau-Bishop, Christy Allen, Sarita Russell, Glee Easter, Dea Buchanan, Wendy Marsh

1. **Call to Order, Pledge of Allegiance, Establish a Quorum** - President Marty McCain called the meeting to order at 6:00 pm.
2. **Public Comment** – None
3. **Student/Teacher Recognition** – None
4. **Consideration of approval for the following Consent Agenda Items:**
  - 4.1 Minutes of Board Meetings– November 18, 2019
  - 4.2 Tax Office Report
  - 4.3 Financial Reports for November 2019

Mr. West recommended the approval of the consent agenda items. Motion to approve the consent agenda items by Sherie Rondeau seconded by Veronica Kimbro Unanimous approval 5-0.

5. **Information Only – Check Register for November 2019**  
Invoices are available for review by Board Members prior to the board meeting.

- 6. Discussion and Consideration – 2018-2019 Financial Audit Report**  
David Parkman with Edgin Parkman Fleming and Fleming presented the 2018-2019 Financial Audit Report with an Unqualified Opinion. Mr. West recommended the approval of the 2018-2019 Audit Report as presented. Motion to approve the 2018-2019 Financial Report as presented by Ben Segler, seconded by Shane Robey. Unanimous approval 5-0.
- 7. Information Only – Electra Elementary Targeted Improvement Plan Update**  
Mr. Wallace presented an update of the Electra Elementary Targeted Improvement Plan including teacher developed interim assessment results.
- 8. Discussion and Consideration – Policy Update 114 – First Reading**  
Mr. West reviewed the policy update 114. No action was taken as this is considered the first reading of the policy. Policies reviewed are as follows:
- LOCAL GOVERNANCE**
  - BDAF (Local): Offices and Officials – Selection and duties Tax Officials
  - BE (Local): Board Meetings
  - BED (Local): Board Meetings – Public Participation
  - BUSINESS AND SUPPORT SERVICES**
  - CCGB (Local): Ad Valorem Taxes - Texas Economic Development Act
  - CDA (Local): Other Revenues - Investments
  - CH (Local): Purchasing and Acquisition - Purchasing Procedures
  - CKC (Local): Safety Program/Risk Management-Emergency Operations Plan
  - CKE (Local): Safety Program/Risk Management-Security Personnel
  - CQB (Local): Technology Resources - Cybersecurity
  - PERSONNEL**
  - DFFA (Local): Reduction in Force - Furloughs
  - DH (Local): Employee Standards of Conduct - Firearms
  - INSTRUCTION**
  - EHBB (Local): Special Programs - Gifted and Talented Program
  - ELA (Local): Campus or Program Charters - Partnership Charters
  - STUDENTS**
  - FDE (Local): Admissions - School Safety Transfers
  - FFAA (Local): Wellness and Health Services - UIL Physicals
  - FFB (Legal): Student Welfare – Crisis Intervention - Threat Assessments
  - FFBA (Local): Student Welfare - Trauma-Informed Care
  - FL(Local): Student Records
  - COMMUNITY AND GOVERNMENTAL RELATIONS**
  - GBAA (Local): Information Access - Public Information Requests
  - GKA (Local): Community Relations – Conduct on School Premises – Firearms
- 9. Discussion and Consideration – Bus Barn Relocation – 400 Block E Bryan**  
Mr. West presented a plan to relocate the bus barn to the 400 Block of E Bryan.
- 10. Superintendent’s Report**
- 10.1 Sale of vans** – Mr. West presented the plan to advertise to sell the white 15 pasenger vans
  - 10.2 Principal reports** – Dr. Russell and Mr. Wallace gave reports for activities occurring at each campus.
  - 10.3 Athletic Director** – Ryan Quillan presented a midyear report of Fall Sports for Junior High and High School

**10.4 Team of 8 Training** – Dates were considered for the Board training. Mr. West will discuss possible dates with Region 9 ESC.

**10.5 Superintendent Evaluation Format**

**10.6 Next regular Board meeting January 20, 2020**

**11. Closed Session - 7:11 pm.**

**11.1 Personnel –**

**11.1.1** – Discussion and Consideration - Contract for 2<sup>nd</sup> Grade Teacher

**11.1.2** – Discussion and Consideration - Contract for High School Spanish Teacher

**B. Real Property**

Closed session ended and regular session reconvened at 8:10 pm.

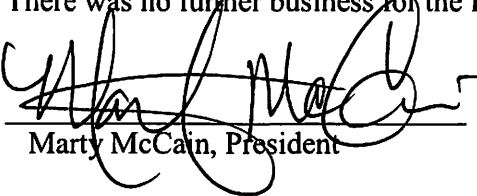
**12. Closed Session Action**


**12.1** Motion to approve contract for Judy Hardy for High School Spanish teacher made by Sherie Rondeau, seconded by Shane Robey. Unanimous approval 6-0.

**12.2** Motion to approve contract for Sarah Marsh 2<sup>nd</sup> Grade teacher made by Sherie Rondeau, seconded by Shane Robey. Unanimous approval 6-0.

**13. Adjournment – 8:12 pm.**

There was no further business for the Board consideration and meeting adjourned.

  
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Marty McCain, President

  
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Ben Segler, Secretary