

# Electra Independent School District

## BOARD OF TRUSTEES

REGULAR MEETING

6:00 PM

January 20, 2020

The Board of Trustees of the Electra Independent School District met in Regular Session Monday, January 20, 2020 beginning at 6:00 pm in the Board Room of the Administration Building, 400 E Roosevelt Street, Electra, Texas with Marty McCain, President presiding.

### BOARD MEMBERS PRESENT:

Marty McCain, President  
Ben Segler, Secretary  
Sherie Rondeau, Member  
Shane Robey, Member

Kayla Swenson, Vice President  
Veronica Kimbro, Member  
Joe Grace, Member

**ABSENT:** None

### SCHOOL OFFICIALS PRESENT:

Ted West, Superintendent  
Jim Russell, JR/HS Principal

Laura Lee Brock, Business Manager  
Steven Wallace, Elementary Principal

### OTHERS PRESENT:

Jeanette Miller – Electra Star News  
Leslie Rondeau Bishop and Cheryl Kays - teachers

1. **Call to Order, Pledge of Allegiance, Establish a Quorum** - President Marty McCain called the meeting to order at 6:00 pm.
2. **Public Comment** – None
3. **Student/Teacher Recognition** – Elementary and JH students were recognized with their UIL awards and the Board was recognized for January’s Board Appreciation month
4. **Consideration of approval for the following Consent Agenda Items:**
  - 4.1 Minutes of Board Meetings– December 16, 2019
  - 4.2 Tax Office Report
  - 4.3 Financial Reports for December 2019

Mr. West recommended the approval of the consent agenda items. Motion to approve the consent agenda items by Sherie Rondeau seconded by Shane Robey Unanimous approval 7-0.

5. **Information Only – Check Register for December 2019**  
Invoices are available for review by Board Members prior to the board meeting.
6. **Discussion and Consideration – Prevailing Wage Rate**  
Laura Lee Brock, Business Manager, presented the Prevailing Wage Rate for Wichita County as prepared by the attorneys. This rate will be used for construction projects. Mr. West recommended the approval of the Prevailing Wage Rate schedule as presented. Motion to approve the Prevailing Wage Rate schedule as presented by Ben Segler, seconded by Joe Grace. Unanimous approval 7-0.

7. **Discussion and Consideration: Budget Amendment #1**  
 Laura Lee Brock, Business Manager, presented the Budget Amendment #1. Mr. West recommended the approval of the Budget Amendment #1 as presented. Motion to approve Budget Amendment #1 as presented by Sherie Rondeau, seconded by Shane Robey. Unanimous approval 7-0.
8. **Discussion and Consideration: Harper Perkins Architect for Future Bus Barn Construction**  
 Mr. West presented and recommended retaining Harper Perkins Architect Firm out of Wichita Falls to assist with the future bus barn plans and bid specifications. Motion to approve retaining Harper Perkins Architects as presented by Kayla Swenson seconded by Joe Grace. Unanimous approval 7-0.
9. **Discussion and Consideration – Updated 2019-2020 Substitute Teacher List**  
 Mr. West presented and recommended the approval the 2019-2020 Updated Substitute Teacher List. Motion to approve the Updated Substitute Teacher List made by Ben Segler, seconded by Sherie Rondeau. Unanimous approval 7-0.
10. **Discussion and Consideration – Policy Update 114 – Second Reading**  
 Mr. West reviewed and recommended Policy Update 114. Motion to approve the Policy Update 114 made by Sherie Rondeau seconded by Ben Segler. Unanimous approval 7-0.

**LOCAL GOVERNANCE**

BDAF (Local): Offices and Officials – Selection and duties Tax Officials

BE (Local): Board Meetings

BED (Local): Board Meetings – Public Participation

**BUSINESS AND SUPPORT SERVICES**

CCGB (Local): Ad Valorem Taxes - Texas Economic Development Act

CDA (Local): Other Revenues - Investments

CH (Local): Purchasing and Acquisition - Purchasing Procedures

CKC (Local): Safety Program/Risk Management-Emergency Operations Plan

CKE (Local): Safety Program/Risk Management-Security Personnel

CQB (Local): Technology Resources - Cybersecurity

**PERSONNEL**

DFFA (Local): Reduction in Force - Furloughs

DH (Local): Employee Standards of Conduct - Firearms

**INSTRUCTION**

EHBB (Local): Special Programs - Gifted and Talented Program

ELA (Local): Campus or Program Charters - Partnership Charters

**STUDENTS**

FDE (Local): Admissions - School Safety Transfers

FFAA (Local): Wellness and Health Services - UIL Physicals

FFB (Legal); Student Welfare – Crisis Intervention - Threat Assessments

FFBA (Local): Student Welfare - Trauma-Informed Care

FL(Local): Student Records

**COMMUNITY AND GOVERNMENTAL RELATIONS**

GBAA (Local): Information Access - Public Information Requests

GKA (Local): Community Relations – Conduct on School Premises – Firearms

**11. Discussion and Consideration: Order Electra ISD School Board Election, May 2, 2020 for Place 4 and Place 5.**

Mr. West presented the open places for the May 2, 2020 election, Place 4 and Place 5 currently held by Ben Segler and Marty McCain respectively. Motion to Order the Election for May 2, 2020 for Places 4 and 5 made by Sherie Rondeau, seconded by Veronica Kimbro. Unanimous approval 7-0.

**12. Superintendent's Report**

**12.1 First Ward Update**

**12.2 Principal reports** – Dr. Russell and Mr. Wallace gave reports for activities occurring at each campus.

**12.3 Team of Eight training** – Monday, February 3, 2020, 6:00 pm

**12.4 Region 9 Board Training Dates:**

- Level III for all board members – Monday, February 24, 2020
- TASB Spring Workshop all board members – Monday, March 30, 2020

**12.5 February board meeting** – Monday, February 17, 2020, 6:00 pm

**13. Closed Session - 7:18 pm.**

**13.1 Personnel –**

**13.1.1** – Discussion and Consideration - Superintendent Evaluation

**13.1.2** – Discussion and Consideration - Superintendent Contract

**13.1.3** – Discussion and Consideration - Other Personnel Matters

**B. Real Property**

**13.2.1 – Discussion and Consideration – Fees/Contracts**

Closed session ended and regular session reconvened at 9:30 pm.

**14. Closed Session Action:**

Motion to extend the Superintendent contract 1 year and provide a 3% increase in compensation made by Kayla Swenson, seconded by Joe Grace. Unanimous approval 7-0.

**13. Adjournment - 9:31 pm.**

There was no further business for the Board consideration and meeting adjourned.

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Marty McCain, President

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Ben Segler, Secretary