

# Electra Independent School District

Ted West, Superintendent  
400 E. Roosevelt \* P.O. Box 231  
Electra, Texas 76360-0231

## NOTICE OF SCHOOL DISTRICT SPECIAL MEETING BOARD OF TRUSTEES ELECTRA INDEPENDENT SCHOOL DISTRICT

Notice is hereby given that a Special Meeting of the Board of Trustees of the Electra Independent School District will be held on Monday, November 9, 2020 beginning at 6:00 p.m.

Pursuant to the Governor Abbott's Temporary Suspension of Open Meetings Laws issued on March 16, 2020, this meeting will be conducted via *videoconference*, which will be audible to the Board and allows for two-way communication. The Board President, presiding officer or trustees will not be physically present at one location but a quorum will be required for the meeting on the videoconference. The public may access this meeting by accessing the following link: <https://us02web.zoom.us/j/6995958747?pwd=VXZ1MFc4Rjl5UnBubUxMeW1rVTFnUT09> Meeting ID: 699 595 8747 Passcode: 1wc2zz. An electronic copy of the agenda packet may be viewed on the District's website the following link: [http://www.electraisd.net/page/board\\_agenda](http://www.electraisd.net/page/board_agenda). A recording of the meeting will be available for viewing later on the District's website.

All public comments must be sent in writing to the District two hours prior to the beginning of the meeting, if you wish to address the Board of Trustees on an agenda item at the special meeting. All public comments shall be submitted in writing and distributed to the Board of Trustees for consideration. All comments must be mailed to the following email address [lauralee.brock@electraisd.net](mailto:lauralee.brock@electraisd.net) and include the following in the subject line: Public Comment for November 9, 2020 Board Meeting.

The subjects to be discussed or considered, or upon which any formal action may be taken, are as follows: (Items do not have to be taken in the same order as shown on the meeting notice).

- 1. Call to Order, Pledge of Allegiance, Establish a Quorum**
- 2. Discussion and Consideration: Canvass votes of the November 3, 2020 Trustee Election**
- 3. Oath of Office to newly elected Board Members**
- 4. Discussion and Consideration: Reorganization of the Electra ISD Board of Trustee Officers**
- 5. Adjournment**

If during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Tex. Gov't. Code, Chapter 551, Subchapters D and E.

This notice posted at 3:00 p.m., November 5, 2020.

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Ted West, Superintendent

Sworn to and subscribed before me this 5th day of November, 2020

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Melinda Osborne  
Notary Public State of Texas  
My commission expires 3/26/2022

**ELECTRA ISD BOARD OF TRUSTEES**  
**Agenda Item – Canvass Ballots of the November 3, 2020**  
**Trustee Election**  
**November 9, 2020**

**Administrator Responsible:**

**Attachments:**

Action Needed       Future Action       Presentation       Report

**Administrative Information:**

The board will need to formally accept the results of the November 3<sup>rd</sup>, 2020 election results for places 4 and 5 on the Electra ISD Board of Trustees.

**Sample Motion:**

*I move that we accept the results of the Nov. 3<sup>rd</sup> 2020 election results as presented.*

**ELECTRA ISD BOARD OF TRUSTEES**  
**Agenda Item – Administer Oath of Office**  
**to newly Elected Board Members**  
**November 9, 2020**

**Administrator Responsible:** Ted West, Debra Malone

**Attachments:**

Action Needed       No Action Required       Presentation       Report

**Administrative Information:**

Both Marty McCain and Ben Segler will be sworn in to their respective seats on the Electra ISD Board of Trustees. Debra Malone will administer the Oath of Office.

**ELECTRA ISD BOARD OF TRUSTEES**  
**Agenda Item – Reorganization of Board Officers**  
**November 9, 2020**

**Administrator Responsible:**                      **Ted West, Superintendent**

**Attachments:**

Action Needed       Future Action       Presentation       Report

**Administrative Information:**

Each year, after an election, school boards consider reorganizing or re-selecting the board officers. The officers consist of President, Vice President, and Secretary. The board also has the option of leaving things exactly the same. That being said, a formal nomination and second and vote are required for each office.

I have included a copy of policy BDAA (local) which describes the process.

OFFICERS AND OFFICIALS  
DUTIES AND REQUIREMENTS OF BOARD OFFICERS

BDAA  
(LOCAL)

<b>Board Officers</b>	The Board shall elect a President, a Vice President, and a Secretary who shall be members of the Board. The Board may assign a District employee to provide clerical assistance to the Board. Officers shall be elected by majority vote of the members present and voting.
Vacancy	A vacancy among officers of the Board shall be filled by majority action of the Board.
<b>Term and Duties</b>	Board officers shall serve for a term of one year or until a successor is elected. Officers may succeed themselves in office. Each officer shall perform any legal duties of the office and other duties as required by action of the Board.
President	In addition to the duties required by law, the President of the Board shall: <ol style="list-style-type: none"><li>1. Preside at all Board meetings unless unable to attend.</li><li>2. Have the right to discuss, make motions and resolutions, and vote on all matters coming before the Board.</li></ol>
Vice President	The Vice President of the Board shall: <ol style="list-style-type: none"><li>1. Act in the capacity and perform the duties of the President of the Board in the event of the absence or incapacity of the President.</li><li>2. Become President only upon being elected to the position.</li></ol>
Secretary	The Secretary of the Board shall: <ol style="list-style-type: none"><li>1. Ensure that an accurate record is kept of the proceedings of each Board meeting.</li><li>2. Ensure that notices of Board meetings are posted and sent as required by law.</li><li>3. In the absence of the President and Vice President, call the meeting to order and act as presiding officer.</li><li>4. Sign or countersign documents as directed by action of the Board.</li></ol>